

CAMBRIDGE TOWNSHIP PARCEL DIVISION APPLICATION

9990 W M 50, P O Box 417, Onsted, MI 49265

Phone: (517) 467-2104

You **must** answer all questions and include all attachments, or this will be returned to you. Bring or mail to Cambridge Township at the above address.

Approval of a division of land is required before it is sold, when a new parcel is less than 40 acres and not just a property line adjustment. (Sec. 102 e & f)

This form is designed to comply with Sec. 108 and 109 of the Michigan Land Division Act [formerly the subdivision control act P.A. 288 of 1967 as amended (particularly by P.A. 591 of 1996 and P.A. 87 of 1997. MCI 560 et .seq.)]

Approval of a division is not a determination that the resulting parcels comply with other ordinance or regulations.

1. LOCATION of PARENT to be split: Address:_____ Road Name_____

PARENT PARCEL IDENTIFICATION NUMBER:_____

Parent Parcel Legal Description (DESCRIBE OR ATTACH)_____

2. PROPERTY OWNER INFORMATION:

Name:_____ Address:_____

Phone: (____)_____ Zip Code_____

3. PROPOSED DIVISION(S) TO INCLUDE THE FOLLOWING:

- A. Number of new Parcels_____
- B. Intended use (residential, commercial, etc.)_____
- C. Each proposed parcel if 10 acres or less, has a depth to width ratio of 4 to 1 or ____ to ____ (as provided by ordinance)
- D. Each parcel has a width of ____ (not less than required by ordinance)
- E. Each parcel has an area of ____ (not less than required by ordinance)
- F. The division of each parcel provides access as follows: (Check one)
 - a) ___ Each new division has frontage on an existing public road. Road name_____
 - b) ___ A new public road, proposed road name:_____
 - c) ___ A new private road, proposed road name:_____
- G. Describe or attach a legal description of proposed new road, easement or shared driveway.

H. Describe or attach a legal description for each proposed new parcel.

4. FUTURE DIVISIONS being transferred from the parent parcel to another parcel. Indicate number transferred_____ [See Section 109 (2) of the Statute.] Make sure your deed includes both statements as required in 109 (3 & 4) of the Statute.

5. DEVELOPMENT SITE LIMITS (Check each which represent a condition which exists on the parent parcel.)

- _____ Waterfront property (river, lake, pond, etc.) _____ Includes wetlands
- _____ Is within a flood plain _____ Includes a beach
- _____ Is on muck soils or soils known to have severe limitations for on site sewage system.

6. ATTACHMENTS – All the following attachments **must** be included. Letter each attachment as shown.

A. A scale drawing that complies with the requirements of P.A. 132 of 1970 as amended for the proposed division(s) of the parent parcel showing:

- (1) Current boundaries (as of March 31, 1997), and
- (2) All previous divisions made after March 31, 1997 (indicate when made or none), and
- (3) The proposed divisions(s), and
- (4) Dimensions of the proposed divisions, and
- (5) Existing and proposed road/easement right-of-way(s), and
- (6) Easements for public utilities from each parcel that is a development site to existing public utility facilities, inc.
- (7) Any existing improvements (buildings, wells, septic system, driveways, etc.)
- (8) Any of the features checked in questions number 5.

B. Indication of approval, or permit from Lenawee County Road Commission, or respective city/village street administrator, that a proposed easement provides vehicular access to an existing road or street meets applicable location standards.

C. A copy of any reserved division rights [Sec. 109 (4) of the act] in the parent parcel.

D. A fee of \$75.00.

7. IMPROVEMENTS – Describe any existing improvements (buildings, well, septic, etc., which are on the parent parcel or indicate none).

8. AFFIDAVIT and permission for municipal, county and state officials to enter the property for inspections:

I agree the above made statements are true, and if found not to be true, the application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parent parcel division. Further, I agree to give permission for officials of the municipality, county and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection. Finally, I understand this is only a parcel division which conveys only certain rights under the applicable local land division ordinance and the State Land Division Act [formerly the subdivision control act P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996 and P.A. 87 of 1997), MCL 560.101 et. seq.] and does not include any representation or conveyance of rights. Finally even if this division is approved, I understand local ordinances and state Acts change from time to time, and if changed, the divisions made here must comply with the new requirements (apply for division approval again) unless deeds representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made.

Property Owner's Signature _____ Date: _____

For Office use only. Reviewers' action: Total Fee \$ _____ Check # _____

Signature: _____ Application Completed Date: _____

Application Approval Date: _____

Denial Date: _____

Reasons for denial: _____

See attached.

Foreman	Permit Number	Amount Paid	Receipt Number	Receptionist Initials	Date Processed
		\$			

Mail Completed Application Pickup Completed Application

(For Office Use Only)

**LENAWEE COUNTY ROAD COMMISSION
CONFIRMATION OF DRIVEWAY ACCESS**

FEE \$50.00

Date: _____

Person applying for Confirmation: (Please check one) Owner Interested Party

Where Confirmation is to be mailed:

Name: _____ Phone Number: _____

Address: _____ Applicant's Signature: _____

City: _____ State: _____ Zip Code: _____

Description of Proposed Drive Location:

Road Name: _____ Lot #: _____

Located between what roads: _____

Located on which side of the road: North South East West

Township: _____

PROPERTY LINES MUST BE STAKED PRIOR TO INSPECTION BY AREA FOREMAN

This document is **NOT** a **DRIVEWAY PERMIT**. This document is only intended to indicate that a safe driveway approach could be constructed based on current conditions with the noted improvements. Drainage and other aspects will be addressed when a driveway permit is requested. A driveway must be installed prior to the start of construction and used as the construction drive. **Road signs on property may not be removed or relocated.**

(For office use only)

Inspection Results

Location Reviewed by: _____ Date of Review: _____

Approved Disapproved

Foreman's Comments: _____

LENAWEE COUNTY TREASURER

Marilyn J. Woods, Treasurer
Erin Van Dyke, Deputy Treasurer

301 N. Main Street, Adrian, MI 49221
p: 517-264-4554 | f: 517-264-4556
lenawee.mi.us



LAND DIVISION TAX PAYMENT CERTIFICATION FORM

Name: _____ Phone: _____

Owner Address: _____

Owner City, State, Zip: _____

Property Address: _____

Property City, State, Zip: _____

Parcel ID Number: _____

Attach a description of the parcel to be divided

CERTIFICATION DENIED

The Lenawee County Treasurer's Office has found delinquent taxes on the parcel listed above and cannot issue a certification of tax payment.

Delinquent Taxes Owed: _____

CERTIFICATION APPROVED

Pursuant to House Bill 4055, the Lenawee County Treasurer's Office certifies that all property taxes and special assessments due on the above parcel subject to the proposed division for the five years preceding the date of the application have been paid. This certification does not include taxes, if any, now in the process of collection by the City, Village or Township. **EXCEPTION: this certification being subject to any Board of Review, Tribunal, and/or Principal Residence Exemption Denial.**

DATED ON OR AFTER MARCH 1, _____

The return of current year delinquent taxes are not available for examination.

Certified by: _____ Date Certified: _____

Certification Fee of \$5 collected: Check ____ Cash ____